

REGIONAL REFUSE DISPOSAL DISTRICT ONE

Board Meeting
Minutes
Monday, September 25, 2023
Conference Room at RRDD1
7:00 P.M.

I. Call to Order

By Chairman Hans Andersen at 7:07 PM

II. Attendance / Assurance of Quorum

Hans Anderson (chairman), Brenda Schaufler, Joe Beadle, Tim Sullivan, Peter Bakker Jr, Sam Arvidson, Linda Groppo, Todd Arcelaschi (Administrator). A Quorum is met.

III. Approval of Minutes

a. August 28, 2023

Motion by Peter Bakker: to approve the August 23 Minutes with the correction of the July 24, 2023 minutes were not approved they were tabled. 2nd by Brenda Schaufler. All in Favor.

b. July 24, 2023

Motion to approve by Sam Arvidson. 2nd by Joe Beadle. All in Favor.

IV. Public Comment:

None.

V. Treasurer's Report

a. August 2023

Motion to approve by Brenda Schaufler. 2nd by Tim Sullivan. All in Favor.

VI. Administrator's Report

See attached.

VII. Committee Reports:

a. Personnel Committee: Todd Arcelaschi hired as new Administrator

VII. Old Business:

a. **American Tower**

The Board rejects the perpetual/ long term easement offer by American Tower as being too low. They have concerns on the reported 6 year overpayment by American Tower to RRDD1 as to how it made it thru previous audits, and the fact that we did not bill them, they completed the calculations and sent us payments.

b. **Water and Electrical issues repaired / Paving repair forthcoming**

The repairs were made to correct the water issue in the building. The repairs also found the shut off for the Barkhamsted public works and placed a turn off valve with a 7 foot key. We will look to work with the Town of Barkhamsted to pav over the area at the end of the season.

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c. OSHA Review: ANVIL CT of Oxford CT hired for gates:

Upper Gates: \$35,646.30 **Lower Gates:** \$3,286.54

The work is slated to begin on the gates for the pits the week of 10/1/23 - 10/7/23 weather permitting. Rick Hazen has completed the SDS Sheets as required by OSHA. We will be looking to attend OSHA 30-hour training program for the Administrator and Administrator of Operations soon.

d. Opened New Investment CD at Torrington Savings Bank

The Board will be authorizing an alternate 3rd signatory for the bank accounts on the recommendation of the auditor.

VIII. New Business:

a. Water testing upcoming / obtaining previous reports from Roger Hurlbut.

We are still awaiting water testing data from Roger Hurlbut who has 2019 and 2020 saved on a computer hard drive that has been fried.

b. Discussion of funding for future projects/repairs

- 1 Office Building**
- 2 Gatehouse**
- 3 Trucks**
- 4 Containers**

The Board has referred these projects to the O & M Committee to meet on October 9, 2023 for review of facilities and ranking of projects.

c. Discussion and possible action of meeting start time change

No Action was taken. Meetings to remain at 7:00 pm start time.

IX. Adjournment

Motion to Adjourn by Tim Sullivan. 2nd by Brenda Schaufler. All in Favor

Next Meeting: Monday, October 23, 2023

Respectfully Submitted by: Todd Arcelaschi, Administrator